



## CITY OF TORRINGTON

### REQUEST FOR QUOTATION - INQUIRY ONLY

This is NOT an order

**DATE:** April 5, 2010

**FROM: CITY OF TORRINGTON**

Pennie Zucco  
Purchasing Agent  
59 Field Street  
Torrington, CT 06790

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The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

**INQUIRY NUMBER: 0413D Detailing/Washing of Police Vehicles**

**To receive consideration your quotation must be received by: April 13, 2010 11:00 AM**

**Quote price for the following:**

**Cleaning and detailing twice per year of City owned vehicles.**

- A)** Unlimited use of the automated car wash systems for vehicles which include vacuuming and cleaning of windows when needed.
- B)** Prices to remain in effect for one year.
- C)** Estimate of the number of vehicles to be detailed during the year are as follows:

25 cars                      \$ \_\_\_\_\_ per car

Detailing of vehicles not registered for automated car wash.

Crime Scene Van              \$ \_\_\_\_\_ per detailing

Sert Van                      \$ \_\_\_\_\_ per detailing

Prisoner transport truck      \$ \_\_\_\_\_ per detailing

**Notes:**

1. Total number of vehicles to be detailed and unlimited use of automated car washes may vary slightly.

2. All vehicles are usually detailed in the Spring & Fall but additional vehicles may need detailing at other times.
3. Unlimited use of automated system to wash the vehicles.
4. Incidental cleaning of bio-hazardous occurrences on an as needed base.  
**Cost per occurrence \$\_\_\_\_\_.** **This would be billed monthly.**
5. Describe the services performed when a vehicle is detailed.